



## North Carolina Department of Health and Human Services Division of Aging and Adult Services

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Dennis W. Streets  
Director

DAAS ADMINISTRATIVE LETTER NO. 07-21

To: Area Agency on Aging Directors

Subject: 2008-2012 Area Plans

Date: October 22, 2007

Please find enclosed the format for your Area Plan for the period July 1, 2008 – June 30, 2012. The format and instructions for the *2008-2012 Area Plan* were revised in partnership with the 17 Area Agencies on Aging to reflect the 2006 Amendments to the Older Americans Act and to support a well coordinated local, regional and state planning model that is consumer-driven, simple and outcome-based. The Area Plan format builds on the framework of the Livable and Senior-Friendly Communities initiative, which was presented in the *2007-2011 State Aging Services Plan*. It also maintains and supports the core Performance Standards of North Carolina's AAAs. To aid the role of AAAs in planning and systems development, there are several new assessment tools (i.e., Exhibit 8: Assessment of Livability and Senior-Friendliness, and Exhibit 9: Assessment for Developing Comprehensive and Coordinated Service System).

While the format is comparable to the plan under which AAAs are currently working, efforts have been made to streamline the format. For example, Sections I and II have been combined and three exhibits have been eliminated (i.e., Special Populations Outreach and Services Objectives, Inventory of Family Caregiver Supports, and the Record of Providers). Additionally we have worked to integrate the AAA self-assessment and planning processes wherever possible. The exhibits, which were previously part of the self-assessment, include Exhibit 5: Ombudsman Responsibilities, Exhibit 15: AAA Staff list, and Exhibit 16: RAC Membership. These particular exhibits will be due on December 14, 2007, and will need to be updated annually.

The 2008-2012 Area Plan is a critical component to planning for and supporting the development of livable and senior-friendly communities to the benefit of North Carolinians of all ages. We stand ready to assist AAAs as needed. Area Plans are due to the Division by May 19, 2008, except as otherwise noted. Please contact Heather Burkhardt at (919) 733-8400 or [heather.burkhardt@ncmail.net](mailto:heather.burkhardt@ncmail.net) if you have questions or if we can assist in any way.

Sincerely,

A handwritten signature in black ink that reads "Dennis W. Streets".

Enclosure

cc: Division of Aging and Adult Services Staff